

**Embassy of India
Moscow
(E & C Wing)**

Notice Inviting Quotations

The Embassy of India, Moscow invites bids from interested agencies for printing and supply of “Make in India” related booklet

Scope of Work: Printing/Designing etc. of a General Information Coloured Booklet: 1000 Nos. of approx 15-20 pages

2. **Schedule of payment:** Full payment will be made in advance / after completion of work.

3. **Submission of bids:** The interested parties are required to submit their bids in sealed envelopes as follows:

(i) The envelope should be marked “Financial Bid” and should contain the total cost of work, along with detailed breakup of costs.

(ii) It may be noted that the quotation should be valid for a period of six months.

(iii) The sealed envelopes should be submitted to the Head of Economic and commerce Wing, Embassy of India, Moscow latest by 26 March 2015.

4. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids will be opened on 27/03/2015 at 1430 hrs. at the Embassy of India, Moscow, Vorontsovo Pole, 6-8. Work will be offered to the lowest bidding party.

(First Secretary & Head of
E & C Wing)
Embassy of India
Moscow
March 9, 2015